

**Fairlington Citizens Association
Executive Board Meeting Minutes**

Fairlington Community Center
3308 South Stafford Street
Arlington, Virginia
October 9, 2013, as approved

Resident Forum

Abingdon School Principal Joanne Uyeda described the programs of Abingdon Elementary School. This is strictly a neighborhood school (as opposed to a magnet)—pupils must live in the catchment area to attend. She also described some of the Arlington Public School system current challenges, and how they are affecting Abingdon ES.

Executive Board Business Meeting:

Board Members Present:

President Guy Land
Vice President Kent Duffy
Secretary Carol Dabbs
Treasurer Ed Hilz
Director Jacob Gelbaum
Director Joe Hartman
Director Mark Jones
Director Michelle Woolley

Board Members Absent:

Director Carrie Street

Call to Order

The meeting was called to order at 8:16 pm.

Approval of Agenda

There was consensus to accept the Agenda as emailed to us by the President, and we further agreed that items may be addressed out of order to meet our time constraints tonight.

Approval of Minutes

The Chair asked for unanimous consent to the September minutes, version 2 as emailed this afternoon by the Secretary, which include edits from President Land and Director Street. All present were in agreement.

Officer Reports

President Land-- foregone in lieu of more urgent agenda items.

Vice President Duffy-- foregone in lieu of more urgent agenda items.

Treasurer Hilz

Treasurer Hilz had circulated the General Ledger, AFB Profit and Loss Statement, and FCA Bank Account to the Board in advance of the meeting. He also circulated an updated 2013 budget. Discussion was foregone in lieu of more urgent agenda items.

Secretary Dabbs

These items were not discussed due to urgency of other agenda items.

Electronic Vote approving final version of Policy on Board Meeting Transparency was 9-0; they have been sent for posting on our website, and a copy has been placed in the paper files.

Notes from the informal meeting with representatives of Fairlington Glen on July 16 were sent to Board members on October 6th; President Land will distribute to F Glen.

Voice Mail box—There have been the usual assortment of messages left; Dabbs or Land are responding or asking others to do so. Google Voice Mail working fine, and some of the transcriptions are amusing.

Committee Reports

Nominating Committee—Vice President Duffy, Chair of this Committee, referred us to his email of October 7th for the plan for this year's process.

Unfinished Business

Insurance Coverage

Director Woolley indicated that we can deal with the D&O insurance and Crime insurance as separate items. She moved, and Vice President Duffy seconded, immediately purchasing D&O insurance as offered to us by Chubb, which has a good reputation, competitive rates, and a policy written in understandable English. Motion passed 8-0.

Director Woolley will do a little more research on the variety of ways to meet the By Laws requirement for bonding the Treasurer and their costs, and be in touch with us during the month.

70th Anniversary Tree Planting and Grounds Walk—item deferred

Recycling Day

Director Jones will need Board members to volunteer for this community event, and will seek them via email. We'll need sandwich boards and an article in the November AFB to advertise the event, where we'll charge residents \$5 for up to 2 boxes of materials to shred.

Fairlington 5K—item deferred

Fairlington Farmers Market—item deferred

New Business

All Fairlington Bulletin Advertising Request

A small price break exists for pre-paying 6 months of commercial ads in the AFB. One of our frequent advertisers has asked for an additional discount. Consensus was that there is

no interest among the Board to make such an additional price break for commercial ads. President Land will advise Advertising Manager Andrews that this is our sentiment, and let her advise the advertiser.

Website Hosting and Maintenance Contract

We reviewed the options offered to us by Global, which add to \$3900 + any additional for the monthly maintenance that exceeds the annual contract. We don't feel confident in the information we have, and would like to consider a short (1-2 hours) consultation with a specialist on these issues. Vice President Duffy indicated that he believes the question is whether this service is worth \$2000/year to us, or if we could get by with some of the free software avail? At this time, emails to the officers and directors are linked to website, a service we must have. Vice President Duffy suggests the upgrade to Joomla software to save the repair costs we are paying currently. President Land moved that we hire Global to upgrade Joomla, plus authorize not to exceed 15 hours of maintenance over the next year, including the upgrade, which was seconded and passed 8-0. This does not include annual contract or the other contemplated changes at this time.

Santa Ride

Director Woolley will coordinate this event for us again this year. It's scheduled for Saturday, December 14th from 3-5 pm. Fairlington Villages and the captain of the Fairlington Fire Station have concurred with the date, and the FV Santa costume will be available for our use.

November and December Programs—deferred due to urgency of other agenda items.

Fairlington Day, 2014—deferred due to urgency of other agenda items.

FY2013 Budget Revisions—deferred due to urgency of other agenda items.

Adjourn

President Land adjourned the meeting at 9:00 pm.

Respectfully submitted,

Carol J. Dabbs
FCA Secretary