

**Fairlington Citizens Association  
Executive Board Meeting Minutes  
Fairlington Community Center  
3308 South Stafford Street,  
Arlington, VA  
November 12, 2014, as approved**

Board Members Present

President Guy Land  
Secretary Carol Dabbs  
Treasurer Ed Hilz  
Director Joe Hartman  
Director Mark Jones  
Director Carrie Street  
Director Lisa Schwanger

Members Absent

Vice President Kent Duffy

Public Presentation

Aaron Shura, Zoning Inspector, Arlington County Zoning Division

Call to Order

The Executive Board meeting was called to order at 8:00 p.m. President Land noted that a quorum was present.

Approval of Agenda

There was a consensus to approve the meeting agenda distributed by President Land on November 9<sup>th</sup> by email, as there was to take items out of order.

Approval of Minutes

Secretary Dabbs circulated a second draft of the October minutes today. Those minutes were unanimously approved by the six Directors present at that meeting and this meeting.

Officer Reports

*President*

The STEM preschool is moving forward. The owner has asked if there would be preferences regarding fence types, to which Director Hartman will respond on behalf of Fairlington Court and the FCA.

*Vice President*—not present, so no report.

### *Secretary*

Google voicemail topics this month included subscription to AFB, mortgage availability in Fairlington, and squirrels in an attic, as well as the usual share of silent messages.

The FCA Listening Session on AES renovation and expansion held November 10<sup>th</sup> focused primarily on parking and traffic, potential access to Ft. Reynolds Park (a meeting scheduled between APS and Parks Commission this Friday), and preserving green space especially in the sight lines from nearby residences. A concern was also raised regarding potential damage to underpinnings of nearby residences from either construction or final structures. President Land indicated that both the building process and the resulting new school buildings and grounds need to be considered as the project is planned. Attendees indicated their preference for more, rather than less, frequent updates and listening sessions from FCA.

### *Treasurer*

An updated report was sent by email on November 10, consisting of:

- Bank Accounts
- Certificates of Deposit—proposal for transition to Ladder of Maturities, as prepared by Vice President Duffy. To be discussed as new business.
- November AFB P&L
- General Ledger Jan-Sep (checks issued in October are on pages 5). Of note: we paid insurance premiums and ACCF dues last month.
- A Frame Sign purchase information, also to be discussed as new business.

### Committee Reports

#### *Nominating Committee—*

President Land introduced Nick Kennis, potential Board candidate, who observed the full EB meeting.

#### *Bylaws Committee—*

Director Jones reported that there had been no written submissions to the Bylaws Committee over the course of the year, so there was therefore nothing to report.

### New Business

#### *Neighbor-to-Nighbor Services (Fairlington Generations)*

Carol Rosen reported on progress; there are no actions for the Board to take tonight. She thanked the FCA for its support, and especially Carol Dabbs, Carrie Street, and Janis Johnston for their assistance with the committee's processes. She described the intent and content of the Community Forum planned for Saturday, November 15<sup>th</sup>, which will include results of committee research, including: other services available from county or non-profits; organization and structure of other supportive arrangements for Seniors staying in their homes; findings from the Fairlington survey; and guiding principles (mostly arising from the FCA charter to the committee—no preconceived ideas, community input, etc.). Seventy-six of the responses to the survey were on paper; 64 of which included someone over 55, and most of the 76 which were the AFB insert, distinguishable by the pink paper on which they were printed. Analysis of the responses was complicated by the issue of number of individuals vs. number of households.

Older respondents were more likely to be in a one-person household, which complicates tasks that require two or more persons to complete. There were few (2) negative comments and lots of positive comments; other volunteer services were offered. There is a much stronger desire for information about services available than for volunteer help. Unfortunately, the survey revealed a poor match between services anticipated to be needed vs. what folks are willing to volunteer for. Overall, there does not appear to be a pervasive need for full-blown “village,” leaving us ripe for a trial of a variety of approaches. President Land commented that the next phases of the committee’s work will likely parse out better how needs might be matched with wants, including perhaps some sort of brokerage/clearinghouse function. There is no need for this to be immediately implemented; continuing to percolate about what’s best role for FCA over next months may help us to see the way forward more clearly.

*CD Investment Ladder*

Treasurer Hilz sees the plan developed by Vice President Duffy to transition to a ladder of longer-term CDs as feasible to implement. The consequences of cashing in CDs in advance is loss of 1 year of interest only, so there is little downside if there is always at least one CD with a maturity date of a year or less. Secretary Dabbs moved and Director Jones seconded acceptance of the proposed transition plan; the vote was 7-0 in favor.

*Survey Monkey subscription renewal*

Discussion acknowledged that it is most economical to contract for this service on an annual basis, if we will be using it multiple times per year. Over the next year, we are likely to need surveys over next year to explore: 1) more aspects of neighbor-to-neighbor services, 2) AFB satisfaction; and 3) the first year of Farmers’ Market operations. Director Street moved we renew for a year and Director Hartman seconded the motion, which passed 7-0.

*Signboard purchase*

Treasurer Hilz moved and Director Hartman seconded that we buy another A Frame signboard, spending up to \$210, which passed 7-0.

*Community briefing on Abingdon School (AES) project*

President Land reported on the FCA listening session on Monday for nearby neighbors about the renovation and expansion of AES. He thought it was a very good meeting. There is considerable enthusiasm for additional meetings among attendees. He has asked Terry Placek for a monthly meeting room reservation FVCC, and has tentative dates.

There is also a question of another whole community briefing, which he proposes we roll to January. He asks that we do so, including advertising it in the AFB, etc., even if attendance is small. This could possibly be at an FCA meeting, but he foresees that we may need work sessions for organizing ourselves early in the year. There was consensus that this be separate from the FCA January meeting.

*Follow-up with Inspection Services*

President Land seeks a volunteer to do this on our behalf. We all agreed that Vice President Duffy would be excellent, and Director Jones is willing to do so if he won’t be able to do so.

Adjourn

A motion to adjourn the meeting was made, seconded, and passed at 8:57 pm.

Respectfully submitted,  
Carol Dabbs, FCA Secretary