

Minutes
Fairlington Citizens Association
Fairlington Community Center
3308 South Stafford Street
Arlington, Virginia
May 9, 2012, as approved

Board Members Present:

Vice President Bryan Pettigrew (presiding)
Treasurer Ed Hiltz
Director Kent Duffy
Director Mark Jones
Director Jacob Gelbaum
Director Guy Land
Director Michelle Woolley (new)

Board Members Absent:

President Rosiland Jordan
Secretary Carol Dabbs

Executive Committee Meeting

A. CALL TO ORDER

Vice President Pettigrew called the meeting to order at 7:10pm. Michelle Woolley, a new resident of Fairlington, introduced herself and expressed her interest in serving on the Board. The Board discussed her interests. Director Land motioned to approve Michelle Woolley to the vacant Director position. Director Gelbaum seconded, and the motion was approved unanimously.

B. TREASURER'S MONTHLY REPORT

Treasurer Hiltz provided the monthly reports:

- Updated financial report, thru 09-May-2012, was circulated and reviewed. Account balances are solid and show a multi-month increase in working balance.
- Board reviewed ledger transactions for April 2012.
- AFB Profit and Loss Statement showed near average costs/profits.
- Treasurer Hiltz reviewed overall financial framework for FCA and AFB for new Director Woolley.

C. JULY FOURTH PLANNING AND FUNDING

Vice President Pettigrew provided an update on July 4th planning and indicated the need to decide on FCA's funding contribution. Director Jones mentioned the possibility of linking future funding to additional deliberations on the parade route, perhaps starting on south side of Fairlington. Board discussed and agreed to continue to work with Fairlington Villages regarding future parade

routes.

Director Land motioned, Director Jones seconded, to approve \$600 in funding to Fairlington Villages for food and drinks in support of the July 4th neighborhood event.

D. CALENDAR

Senator Ebbin can attend as the speaker at the July regular meeting. Invitation will be sent to Arlington County Manager to see if she can speak at the June meeting. Request was also received from Congressman Moran's staff to to brief public session at FCA; Vice President Pettigrew will seek additional clarification on scope and amount of time needed.

Treasure Hilz reminded the Board that the Fairlington-Shirlington Neighborhood Conservation Plan would need to be on the June regular meeting agenda for a vote.

Board discussed need for additional meeting to address backlog of issues. Venue options include FCC on a Saturday, Fairlington Room at Ramparts Restaurant, or the Fairlington Villages facility. Topics would include hiring/retention of an accountant, strategic communications (including publication costs for the AFB), insurance for the association, volunteer committees, midyear budget revision and long-term financial planning, donation policy, and the required approval of Bylaws changes (which must be approved by the Fairlington community).

E. ALL FAIRLINGTON DAY

Director Jones reviewed activity locations and table assignments. FCC staff are providing extensive help with grill, tables, and safety equipment. Additional sponsorships may be possible from Energy Club, Sport & Health, and Fairlington Dental.

Rendezvous time for FCA board is 9am. Treasurer Hilz will go to Shoppers and move grill starting at 2pm on Friday.

Treasurer Hilz to check if any county board members are planning to attend.

F. DONATION POLICY

The Board discussed the need for a donation policy to manage the multiple requests for funding that are sent to FCA. The Board agreed that (1) request must come from Fairlington resident, (2) the resident and organization must then attend a Board meeting to present their donation request, and (3) the donation must be likely to benefit the community as whole. Director Gelbaum indicated he would develop a draft policy document for the Board to consider.

G. VOLUNTEER COMMITTEE

The Board discussed the general frustration with lack of volunteerism; Director Land suggested that this was perhaps a civic trend. The Board agreed to seek volunteer signups at All Fairlington Day.

H. ADJOURNMENT

Vice President Pettigrew adjourned the meeting at 8:59 pm.

Respectfully Submitted,
Kent Duffy, Director (Acting Secretary)