

Minutes
Fairlington Citizens Association Executive Board
Fairlington Community Center
3308 South Stafford Street
Arlington, Virginia
March 14, 2012, as approved September 12, 2012

Board Members Present:

President Rosiland Jordan
Vice President Bryan Pettigrew
Secretary Carol Dabbs
Treasurer Ed Hilz
Director Mark Jones
Director Guy Land

Board Members Absent:

Director Kent Duffy
Director Jacob Gelbaum

Call to Order:

President Jordan called the meeting to order at 7:08 pm.

Minutes

It was moved, seconded, and passed to approve the second draft of the minutes for February 8, 2012.

Treasurer's report

Treasurer Hilz presented and explained the contents of the Financial Report, AFB Profit and Loss Statement, and the General Ledger, and explained them. He also presented a draft Budget for 2012, which was approved by email as an extension of this meeting.

He also reported that he received information from Arlington Transportation Partners, a potential vendor for All Fairlington Day.

Treasurer Hilz also presented the alternate pricing he solicited from multiple accounting firms. Director Land has not heard back from the firm that works with Fairlington Villages, which is interested in growing their non-profit work; they are currently more engaged with audit work. Treasurer Hilz would want to meet with Davidoff, whose estimate was considerably less than our accountants of about eight years, Thompson Greenspan, as a next step. Another higher estimate was received from the firm Ask. In addition to financial considerations, a change would entail some additional work on our part to transfer the accounts. If we want to pursue this, we'd need to do due diligence, starting with such a meeting with Davidoff, consultations with references with similar work to ours, and a background check with BBB and state authorities. President Jordan suggested that it would likely be June or July before we could make a good decision of this magnitude. All present concurred that we should continue to explore these (and possibly

other) firms going forward. Treasure Hilz and Director Land to continue their research. Reporting and discussion are to be continued at our April meeting.

T. C. Williams High School graduation party funding request

President Jordan presented their request. We budgeted \$100 for the year for such donations; last year we gave \$100 to Wakefield High School, from whom we may well receive a request again this year. Discussion centered on the difference in the relationships between Abingdon Elementary School, Wakefield High School, and T. C. Williams High School and potential responses:

- Thank you letter, but we respond to Fairlington resident requests
- Thank you letter, but encourage relationships with the schools (congratulations to graduates, applaud this celebration), with a token \$25 contribution.
- Limited budget this year, send them \$50, reserve \$50 for Wakefield’s probable ask.

It was moved, seconded, and passed to send a letter expressing the sentiments of the board in the middle option above, and enclosing a check for \$25.

ACCF Banquet tickets purchase

President Jordan’s attendance is covered by ACCF. Vice President Pettigrew, Secretary Dabbs, and Director Land wish to attend; Treasurer Hilz and Director Jones will not attend. It was moved, seconded and passed to pay for up to 5, including Directors Duffy and Gelbaum if they want to attend. Treasurer Hilz will find out if they want to attend, and get a check out by the due date.

April real estate/development forum

President Jordan proposed that we each update what we covered at the November meeting, which was agreed to.

Fairlington Battery—President Jordan	Braddock, King, and Quaker—Director Gelbaum
Shirlington—Secretary Dabbs	King/Beauregard—Treasurer Hilz
Walmart – nothing needed	Mark Center--Vice President Pettigrew and Director Jones

(Director Land will be out of town.)

President Jordan mentioned that there are no changes at this time on Corinthian website, nor have they pulled any permits from Arlington County. Discussion of Safeway and Walmart status followed, including a comment from Vice President Pettigrew that the Bethesda and Georgetown Safeway buildings are the same design that is planned for Alexandria.

All Fairlington Day budget/planning matters

The budget for All Fairlington Day presented at last month’s meeting was approved 5-3 by email, but with several concerns. President Jordan reviewed the updated information she’d circulated, including the items we will not have to pay for. Director Jones asked how we feel about the budgeted items—all agreed we should drop the caricaturist because he projects completing a maximum of only 36 caricatures in the three hours. Ed pointed out that the arithmetic for the pony rides was incorrect—3 hours at \$175 per hour should be \$425. There was discussion about need for truck, and the tent. We concluded that we could remove the tent from the budget as well. New total \$2763. We also removed from the list the Police permit; Vice-President Pettigrew mentioned that they’ll be inviting the fire department to bring a truck,

and if possible, to provide sprinklers for children to play in. Moved, Seconded, and Passed 5-1 that we budget a new total of \$3000, including a factor for unexpected expenses of \$237 and a proviso that we seek sponsors to pay for part of these items. Ed will make arrangements with vendors Team and Old Mine Ranch tomorrow.

The committee currently is working primarily on signing up volunteers, as well as getting sponsors for some items. Vice-President Pettigrew suggested that to have full donor participation, we should be working on All Fairlington Day during the entire 2-year period between events. Realtors were discussed as potential sponsors.

He's working on the issue of permits, which may lower our costs somewhat. For both this event and 4th of July, he is getting excellent cooperation from county staff regarding which forms are necessary, and how to fill them out. These are due by May 31 for July 4th, earlier for All Fairlington Day. For the non-profit vendors for the latter, we'll just get the information and share with them; it's their responsibility to file the appropriate paperwork. Director Land questioned whether we need police services for All Fairlington Day, or if their planned activities there would be considered part of their outreach program. He also recommended that the committee also contact the County staffer handling Arlington Community Day, to be sure that all are on the same page.

Fourth of July Parade Route/budget -- Vice-President Pettigrew (30 minutes)

Ed is concerned about space for staging area for parade if it starts at 34th and Utah, as proposed by the committee. Staging has occurred in the Frosty's parking lot in the past. Guy believes that folks would be very unhappy with the block being closed off, even for a couple of hours, and even with adequate notice. Closure for the parade is not the issue—that's more acceptable. He believes that a policeman at each end to direct traffic could be acceptable, so that thru traffic is not allowed, but local traffic could go in and out. Consensus was that it be suggested that instead of on the street, the staging be behind the FCC, on Utah Street. Board favors extended route 5/0/1, but with nuances re: staging area at start and traffic control on Abingdon St during the event. That said, we recognize that Fairlington Villages is the primary organizer of this event, with FCA in a supportive role.

FCA swag

A promotional FCA pen for consideration as FCA swag was circulated by Treasurer Hilz. Further discussion was deferred due to the closing of the building for the day.

Arlington County parking rule

Discussion was deferred due to closing of the building for the day.

Adjournment

The meeting was adjourned at 8:59 pm.

Respectfully submitted,

Carol J. Dabbs, Secretary