

**Fairlington Citizens Association  
Executive Board Meeting Minutes  
Fairlington Community Center  
3308 S Stafford St  
February 10, 2016, as approved**

Board Members Present

President Guy Land  
Vice President Jonathan Ansley  
Treasurer Ed Hilz  
Secretary Lindsay Willmann  
Director Chris Weathers  
Director Kent Duffy  
Director Evan Harvey  
Director Hugh Baumgardner

Board Members Absent

Director Vernola Schlegel

Call to Order

The Executive Board meeting was called to order at 7:00 p.m. President Land presided and noted the presence of a quorum.

Approval of Agenda

There was unanimous consent to approve the agenda distributed by President Land by email (January 31st) and hard copy (February 10th).

Approval of Minutes

Secretary Willmann provided a draft of the January minutes on February 9th by email. A hard copy was also provided at the meeting. The minutes were approved 8-0.

Officer Reports

*President:* defers

*Vice President:* Vice President Ansley had no official report, but shared more information on the FCA meeting duties spreadsheet sent by email on February 3rd.

*Treasurer:* Treasurer Hilz deferred discussion of the budget later in the meeting, and asked if there were any questions on electronic submissions sent February 7th via email. The documents sent included FCA Bank Accounts, February AFB P&L, the General Ledger for January, and the 2016 Proposed FCA Budget.

*Secretary:* Secretary Willmann shared she responded to a voicemail from an Arlington County inspector regarding gutter repairs in Fairlington Village. President Land received the same

message and both President Land and Secretary Willmann referred him the Fairlington Villages Homeowners Association. Secretary Willmann reported she would be sending out the updated Board Contact Information sheet later this evening.

### Unfinished Business

#### *2016 Budget*

Treasure Hiltz reported that, from what was presented in January, the donations amount increased to \$300 because of the \$170 donation to the Arlington County Civic Federation for the 100th anniversary gala. This was the only change, but he will give quarterly updates throughout the year.

President Land brought up Director Duffy's question about providing a community-related report, but said we can defer the decision to do this or not until later. Director Duffy added there are three outstanding things to consider: (a) ad rates, (b) student scholarship, and (c) support for the farmers market. Treasurer Hiltz and Director Duffy agreed that providing financial support to the farmers market seemed like an excellent idea.

President Land moved to adopt the 2016 budget, which was seconded by Director Duffy and approved by the rest of the Board 8-0.

#### *Home Renovation Expo*

Director Weathers gave an update on planning progress for the Home Renovation Expo to be held March 5th. The event will last from 9:00-1:00, with the building opening at 8:00 for set-up (which the building staff will complete). Sessions will occur at 10:00, 11:00 and 12:00 and additional easels may be needed for posting the agenda/seminar title outside each classroom. He reported he is not quite finished with the agenda, especially in regard to confirmed seminars. Confirmed vendors include DeLong, Dwyer, and Coldwell Banker, but there are numerous other prospective vendors in contact. He has space for the nine seminars he planned for, though only three are currently scheduled. In the interest of increasing demand for seminar space, he, Director Duffy, and President Land decided to waive the extra fee for seminars, meaning vendors would only pay the required \$225.

Director Weathers asked the Board if they were aware of the refund policy, as he is considering canceling his reservation for the third room at the community center. In the current space, twelve tables can be accommodated. He continues to communicate with 8 potential vendors (in addition to the three confirmed), and hopes to invite an electrician as they are not represented by the existing lineup.

Director Weathers requested feedback on a number of duties, including: (a) deciding what to have displayed on the screen during the Expo, (b) developing a pre-marketing piece for next year's Expo, (c) the creation of an agenda that includes vendor contact information, and (d) posting said agenda on FCA social media sites. Director Harvey offered to create the agenda and Director Duffy said he would post it on the FCA website and Facebook page.

A discussion of signboard displays for the Expo and the following meeting led to President Land's decision to display signboards for the Expo the weekend before. One of the Board members will swap-out letters for the meeting the following Wednesday after the Expo. Director

Weathers will contact Robin from Arlington County regarding the posting of signs in the Community Center and the additional easels for posting seminar agendas.

### New Business

#### *Verizon Fios*

Director Hilz shared Fairlington Glen's suggestion that it might be helpful for FCA to convene a condominium roundtable with Verizon to facilitate getting answers to questions about the impending Fios decision.

#### *VDOT 395-HOT Meeting*

President Land reminded the Board of the 395-HOT meeting which they are rescheduling for late March (possibly the 31st). He is waiting for confirmation from Transurban, and confirmed they do make grants to communities near HOT lane construction areas. They have shared examples of successful applications with him, which he will share with the rest of the Board.

There were suggestions that the grant money be used as funding for the farmers market, though this could lead to conflicts between the FCA and Transurban in management decisions. Director Hilz asked about using funding for sound walls, and President Land agreed to explore the idea further.

### Adjourn

A motion to adjourn the meeting was made by President Land, seconded, and passed at 8:55 p.m.

Respectfully submitted,  
Lindsay Willmann, FCA Secretary

Appendix I to 2/10/16 FCA Executive Board Meeting Minutes  
Notes  
Fairlington Citizens' Association Information Session on  
Verizon Fios Cable Connection  
February 10, 2016  
Fairlington Community Center, 3308 S Stafford St

President Guy Land opened the meeting by introducing the Board Members and giving an outline of upcoming FCA events. He explained that at tonight's meeting, Bill Billingsley, Arlington County's Cable Administrator, and Verizon representatives Bill King and Lloyd Saunders would be presenting information on the possibility of Verizon Fios coming to Fairlington communities.

Mr. Billingsley opened the presentation with a powerpoint that covered the history of communications between Arlington County and Verizon regarding Fios connection. He explained that the county has limited authority in company and cable owner t.v. agreements, and that Fios access would require individual Verizon to establish separate agreements with individual HOA's and unit owners before providing service. He explained that, due to Federal regulations, the County has limited authority in cable company/owner cable t.v. agreements, and that said regulations impede the establishment of exclusive provider agreements.

When he concluded his portion of the presentation, Mr. Billingsley introduced Bill King, the Business Development Manager for Verizon Fios. Mr. King thanked the Board for the opportunity and proceeded with a Powerpoint presentation that cited numerous third party sources praising the virtues of fiber cable connection and outlined the steps of the Fios implementation process. The process includes four steps:

- Each Association must execute a PAL (Premise Access License).
- The PAL initiates an engineer site survey. During the site survey, Verizon comes to the site to inspect units and provide a cost estimate. This requires they have access to all units.
- Upon completion of the site study, HOA's have the ability to approve, disapprove or modify the design.
- Construction can commence only after the design has been approved.

As of now, no PALs have been signed so detailed plans for Fios implementation cannot be discussed at this time. He discussed a few possible issues with implementation, which include:

- 239 homes in Alexandria territory, which Verizon cannot serve because they do not have an established agreement with the city. Initially, North Fairlington communicated they would only agree if all residents could be served.
- Historic designation requirements may prevent installation
- Installation may require 100% access to units

For Q&A time, he and Mr. Saunders, an engineer from Verizon, shared responsibility for addressing resident concerns. Questions included:

What do you mean by 100% access to units? Is that access to 100% of units or total access to each unit? Access to 100% of units depending on design requirements. Even though one unit may not desire a Fios connection, they may have to pass through to install in another.

Would all seven Associations have to establish agreements before you bring Fios to the neighborhood or would you still bring it if some wanted it and others didn't? The problem with that is some are behind others, so we may have to pass through one HOA's territory to get to another. Some kind of agreement among HOA's would be necessary to ensure this is acceptable.

If residents in a particular building can come to an agreement, can we opt-in to internal wiring rather than external? We only made those statements about 100% agreements generally, we do not know until we actually see the community, which requires HOA's to sign a PAL for a site survey. Then we can better explain what options are available on a case by case basis.

Once you're in a building, does it require fiber optic cable for residents to use Fios? The Fios we offer now, yes. We bring fiber into the unit, we turn it into a terminal network, then it goes from fiber down to electrical. An existing co-ax is compatible with that and will provide the remainder of service.

Will existing phone lines work? Yes, we will use existing wires once we build into one location, the exception may occur based on quality of wiring or other reasons.

Is Fios going to come through the streets and each Association decide whether or not to connect to it, or is it not coming to the street if we don't agree to connect? We are capable of bypassing one to get to another, but sometimes we must pass through on County right-of-way or an easement from the community. We are not sure of the details of how this will work until we do the survey.

6-7 years ago, we were moving toward a site survey? Have we had one before? No PALs have been signed, so not site survey has been conducted.

Are you going to have to dig and lay cables like Comcast did? We already have easements and equipment on our property, including extensive cabling. Could fiber optic take that existing path rather than the street? How much digging do you have to do? Fiber is a completely new connection, so it doesn't have to take an existing copper path. Sometimes it works out that way, other times we need a unique agreement to install fiber. Some digging is required to get to every building, but we use a stitching method. This involves digging a pit, saving the sod, and digging another pit rather than the trench method. We then put the sod back into place. We

work with the management offices to protect existing sprinkler systems and lighting and have a plan in place to repair damages.

How does this affect trees and roots? We try to avoid damaging trees, it's part of our design process.

My experiences with DSL line is a lot of damages. What's the difference with Fios? Fios is better than DSL in this area, there is no corrosion, no issues with influence from other utilities and no noise.

What about when the power goes out? How does this affect landlines? 99.9% of service is out when power goes out. You will not have the old copper landlines, so when the power is out the phone will not work.

What is the timetable for Fios installation? How quickly could have have it set up? June 30, 2016, but there are exceptions. PALs must be signed to initiate the process. Once the PAL is signed and the design is approved, it typically takes 120 days for installation. In Fairlington, it may take longer because of the concerns regarding historic integrity and neighborhood layout.

Bill Billingsley concluded by sharing his office's email address for any Arlington County residents experience issues with cable providers. He asks that residents stay in touch once a complaint is filed to ensure the issue is completely resolved. ( [cable@arlingtonva.us](mailto:cable@arlingtonva.us) )