

**Fairlington Citizens Association
Executive Board Meeting Minutes
Fairlington Community Center
3308 S Stafford St
August 14th, 2019**

Board Members Present

- Guy Land
- Lindsey Willmann
- Rebecca Sayres
- Jennifer Davies
- Kent Duffy
- Samuel Wolbert

Board Members Absent

- Ed Hilz
- Sarah Tuke Carr
- Chris Weathers

Quorum Present?

- Yes

Residents or other Attendees Present?

- Yes

7:00pm-8:15pm

- **Special Presentation: Farmer's Market Committee Members Jeff Kost & Tracey McGovern**
 - The Farmer's Market will be seeking a permanent operating license this fall.
 - The committee is considering requesting a permit that will allow the market to open at 8 am if they decide to expand operating hours.
 - The committee is also considering a year round permit.
 - The permit would not change the footprint of the market.
 - The Market currently has 15 regular vendors and can accommodate up to 21.
 - The Market will feature pop-up vendors every few weeks.
 - The Committee continues to seek new vendors and has specifically been looking for a dairy and hard cheese vendor.
 - Approximately 7,000 patrons walk through the market monthly.
 - Market vendors have donated over 14,000 lbs. of food to the Arlington Food Assistance
 - Kost & McGovern expressed the need for volunteers as the market takes 55 volunteer hours each month to operate.
 - Volunteers are needed to assist with opening, closing, and greeting.
 - Q&A session with Fairlington residents.

Call to Order

- The Executive Board meeting was called to order by President Guy Land at approximately 8:15 PM.

Approval of Agenda

- There was unanimous consent to approve the agenda, with adjustments as necessary due to time constraints. The agenda was distributed prior by President Guy Land via email with a hard copy supplied during the meeting.

Approval of Minutes

- There was unanimous consent to approve the minutes of the July meeting, distributed by email prior to the August 14th executive board meeting.

Officer Reports

- President
 - No report
- Vice President
 - No report
- Treasurer
 - No report
- Secretary
 - No report

Unfinished Business

- Arts Activities
 - Vice President Willmann reported that sponsoring an arts event for the community with the Arlington Arts Center may require a couple hundred dollar commitment.
 - The Board voiced concern over an event at the Arts Center and its proximity outside of the community.
 - The Board will consider alternative vendors and ideas closer to Fairlington (i.e. Signature Theatre, hosting a local art show at the community center, etc.)
 - The Board agreed to gauge local artists in the community on their willingness to participate in an art show or arts event.
- Movie Night
 - Vice President Willmann called on volunteers to assist with picking up the generator at Arlington Rental Works and for movie night greeters.
- Station 7 Closure
 - President Land reported that Station 7 will most likely close.
 - President Land cited several considerations that may lead to Station 7's closure: the cost to bring the building ADA compliant, the County is building two new fire stations, the fire department is short staffed, response times have remained consistent with County benchmarks, along with other funding concerns.
 - The September AFB will feature a cover story on the County considering permanently closing Station 7.
 - Fire Chief Povlitz volunteered to discuss the impacts of a closure with the community.

- The Board will consider scheduling a special session in October with the Fire Chief on the future of the fire station and integrating Station 9 in the community.
 - The Board currently does not have a definitive position on the future of Station 7 and will seek community feedback.
- *All Fairlington Bulletin* Ad Manager
 - The Board agreed to consider if the Ad Manager will work autonomously or have a supervisor.
 - The Board agreed Jennifer Davies will fill the Ad Manager role for one more month to iron out the organizational/management process prior to hiring someone permanently.
 - The Board discussed the need to finalize compensation details and possibly holding a separate special session prior to a new Ad Manager starting.
 - Abingdon Walk Zone & Pedestrian Safety
 - Nick DiTaranto, the County's lead Transportation Design Engineer will be presenting the initial findings from a pedestrian safety study to the community at the September FCA meeting.
 - Shirlington Circle
 - No new updates.
 - Shirlington Special GLUP Study
 - Deferred due to time.
 - Abingdon Anniversary Trees
 - Deferred due to time.
 - Wakefield and King Street Intersection
 - Deferred due to time.

New Business

- 36th and Quaker Lane Working Group
 - Deferred due to time.
- FY 19 Budget Mid-Year Review
 - Deferred due to time.

Adjournment

- President Land motioned to adjourn at 9:00pm, which was unanimously approved

Submitted by Rebecca Sayres, Board Secretary