

**Minutes**  
**Fairlington Citizens Association**  
Fairlington Community Center  
3308 South Stafford Street  
Arlington, Virginia  
December 14, 2011, as approved

**Board Members Present:**

President Rosiland Jordan  
Vice President Bryan Pettigrew  
Secretary Carol Dabbs  
Treasurer Ed Hilz  
Director Kent Duffy  
Director Mark Jones  
Director Guy Land  
Director Brenda Kriegel

Only one other FCA Member present, who left before the meeting started.

**Joint Annual & Executive Committee Meeting**

A. CALL TO ORDER

President Jordan called the meeting to order at 7:25 pm.

B. APPROVAL OF NOVEMBER MINUTES

Secretary Dabbs will provide draft minutes for the 3 meetings in November as soon as possible and distribute them by email. It was moved, seconded, and passed 8-0 that the Executive Board will indicate their approval or necessary changes within one week.

C. PRESIDENT'S ANNUAL REPORT – ROZ

President Jordan presented the following main points during her Annual Report.

- Intended as a re-building year, after long-term presidency of Sam Anthony
- Due to the death of President Franklin over Labor Day weekend, it was necessary to spend September and October re-organizing, with Jordan as President and Pettigrew as Vice-President
- We held the first of what we intend to be regular fora, once or twice a year, on real estate and development issues for the Fairlington community, in November.
- We started engagement re: Safeway with Alexandria Planning Commission and City Council.
- We continued our engagement on HOT lanes, and succeeded in obtaining trees donations for Fairlington.
- All Board members are more fully engaged the community
- We continued our annual contributions to the 4<sup>th</sup> of July celebration

- We hosted presentations from local office holders, including: Libby Garvey, Arlington County School Board; Mary Hynes, Arlington County Board; David Englin, Virginia House of Delegates; and Jim Moran, U. S. House of Representatives.
- Captain Santa (from the Fire Department) will be around next Saturday, the 17<sup>th</sup>, in a revival of a prior community activity. After discussion, President Jordan volunteered to start a Twitter Feed about it tonight.
- The FCA website was refreshed this year, thanks to Christine Chirichella's efforts
- In January 2012, President Jordan plans for us to spend 2 meetings planning activities and developing a budget for the year.

#### D. TREASURER'S MONTHLY AND ANNUAL REPORTS

As usual, all receipts for FCA expenditures should be submitted to Treasurer Hilz for reimbursement. Tee shirts continue to sell—8 this month alone. We will consider what additional Fairlington “swag” we want to sell, such as dog leashes, in the new year.

Treasurer Hilz provided the following annual and monthly reports:

- Updated annual profit and loss statement, thru 11/15, was circulated, and he walked us through it. There may be some re-categorization that affects what is considered income for tax purposes.
- Two CDs rolled over since last month; new interest rate is 0.4%.
- Financial Report shows a drop in prepaid commercial ads, but there is not any particular trend behind this.
- Profit & Loss Statement for month shows a rebound from last month's low net profit to a more normal level.
- The List of Checks shows that community events/refreshments are the primary variable expense.

During discussion it was affirmed that we intend to we consider changing the time of the Annual Financial Report to immediately after our tax return is completed.

#### E. ARLINGTON COUNTY CIVIC FEDERATION REPORT

Director Hilz reported on this month's meeting, which covered the following items:

- Overview from the Arlington County Department of Economic Development regarding the situation of the county, which receives almost the same revenue from taxes on residential and commercial properties. Such a balance is considered very beneficial.
- The Arlington Chamber of Commerce also presented. They feel that it is attractive to do business in Arlington, and most don't mind paying taxes in such a situation.
- During Q&A, a question was asked about long term plans for the industrial area near Shirlington, including the cement plant; the answer was that it's not been addressed. Some favor changing the zoning there to commercial, from industrial; others favor retaining as industrially zoned. A long-term planning task force looked at the section of Four Mile Run Drive between Walter Reed Drive and Shirlington Road, considering the question of whether it should be more recreational in nature.

Our discussion of this meeting included the following points:

- The need to re-rent the space in Crystal City is recognized as a current challenge

- In response to a question by Vice President Pettigrew, about whether there are plans for Crystal City to connect with the new Longbridge Park or other developments along Hwy1, Director Duffy indicated that owners of buildings are considering whether to re-build, and if so how high they can build without affecting the Airport.

#### F. ELECTIONS

Vice President Pettigrew presented the slate of officers and directors for 2012:

President, Rosiland Jordan

Vice President, Bryan Pettigrew

Secretary, Carol Dabbs

Treasurer, Ed Hilz

Directors: Kent Duffy, Jacob Gelbaum, and Mark Jones.

(Since the slate was announced in November, Director Kriegel decided not to run.)

Guy Land nominated himself from the floor. The election of the slate above, with the addition of Guy Land for Director, was moved, seconded, and passed 8-0. This situation leaves one Director position unfilled.

#### G. BYLAWS COMMITTEE/CHARGE TO BEGIN WORK

President Jordan announced that the By-Laws Committee, composed of Secretary Dabbs and Directors Jones and Land, will begin work, following the process specified in the FCA By-Laws. She asked that the committee be prepared to report on progress at the second of the two meetings of the Executive Board in January. She passed around copies of a list of ideas for changes to the By-Laws, and asked that all members of the Executive Board review the By-Laws and provide comments and ideas to the Committee at their earliest convenience. Secretary Dabbs indicated that she will be out of town for 2-3 weeks in January, and President Jordan indicated she'd appoint an additional member of the committee to fill in during that time.

#### H. JIM HURYSZ

Mr. Hurysz has asked that FCA release copies of our Tax Documents to him. We could suggest a public website where the Form 990-EZ is posted for many non-profits. This is the website that Director Duffy found, which is easier to navigate than the one our accountant suggested.

Director Duffy suggested that we also put the most recent copy on our website. Treasurer Hilz suggested that we just refer on our website to the public website. President Jordan moved that we post our recent Form 990 EZ, with link to websites where the prior years are available, to be done before the end of the year. This was seconded by Director Jones, and passed 8-0.

Treasurer Hilz will scan it and send an electronic copy to Christine Chirichella for posting.

After discussion, we decided that other requests for tax forms can be considered as they arise.

Due to a verbal request from Jim Hurysz at our November meeting, President Jordan presented a draft new resolution; discussion followed. Director Land suggested that we simply re-confirm the prior Board's position to Mr. Hurysz. It was moved, seconded, and passed 8-0, that President Jordan send a letter to Mr. Hurysz indicating that the prior policy was confirmed, and include a copy with the letter.

I. EXTRA BOARD MEETINGS/ACTIVITIES AND SCHEDULE CONFLICTS

President Jordan collected information regarding other standing commitments that officers and directors have against which she will attempt not to schedule supplemental meetings. In January, she wants to hold a second meeting; she will consult with us about proposed dates. We will use the January 11 meeting to plan activities for the year, and the second one to consider our budget.

I. PROPOSAL: HOLIDAY GIFT CARDS FOR FCC STAFF, FVCA STAFF, AND FHS

President Jordan brought up the idea of showing our appreciation to the Fairlington Community Center Staff, Fairlington Villages Condominium Staff, and the Fairlington Historical Society for their cooperation and participation in our programs during 2011. All agreed that this was a good idea, and after discussion, we settled on the idea of a note of appreciation to each of them. President Jordan will send notes to the supervisor of the directors of the FCC director (with a copy to him), to the President of FV (with a copy to the staff director), and to the President of FHS.

J. SAFEWAY POST MORTEM/PROCEDURES FOR FCA INVOLVEMENT IN COMMUNITY MATTERS

President Jordan expressed her concerns about how we handled the Safeway situation, including providing a chronology and copies of some of our email exchanges, describing what happened, and expressing her interest in our leadership and a single voice on such issues. Director Kriegel mentioned that we were playing catch-up from the beginning, and that Alexandria had short-circuited its own process by suggesting to Safeway that they hold city-wide meetings, rather than consulting with the neighborhood associations. Discussion followed of the events and how we reacted to them.

K. ADJOURNMENT

President Jordan adjourned the meeting at 9:05 pm.

Respectfully Submitted,

Carol J. Dabbs, Secretary