

**Fairlington Citizens Association  
Executive Board Meeting Minutes**  
Fairlington Community Center  
3308 South Stafford Street  
Arlington, Virginia  
December 11, 2013, as approved

**Annual Business Meeting:**

Board Members Present:

President Guy Land  
Vice President Kent Duffy  
Secretary Carol Dabbs  
Treasurer Ed Hilz  
Director Jacob Gelbaum  
Director Joe Hartman  
Director Mark Jones  
Director Carrie Street  
Director Michelle Woolley

Call to Order

The meeting was called to order at 7:10 pm.

Approval of Agenda

The agenda was approved by acclamation.

Approval of Minutes

The Chair asked for unanimous consent to the November 13<sup>th</sup> minutes, copies of which are available in the meeting room. Those minutes were approved by unanimous consent of the members present.

Officer Reports

*President Land*

Officers and Directors of the Association present were introduced to the membership.

President Land indicated that his primary objectives for this meeting were to present an overview of the progress the FCA has made during 2013, to describe the proposed agenda for FCA for 2014, and to thank several people who have contributed greatly to our 2013 activities.

Progress during 2013 included:

- Amending the Bylaws, especially to authorize more modern communications methods which better reach the community;
- Developing, approving, and implementing a policy on Board Meeting Transparency and Access;
- Obtaining the assistance of a summer intern to enhance our social media communications;

- Organizing speakers of interest to the community for about 6 meetings per year;
- Organizing events for the community, such as the Fire truck Santa, a paper shredding and recycling day, and the horticultural walks with discussions; and
- Strengthening the Community, for example by updating the Neighborhood Conservation Plan, influencing Alexandria's plans for the Quaker/36<sup>th</sup> St intersection, strengthening relationships with Abingdon Elementary School (AES), and enabling community efforts to consider establishing the Fairlington Farmers' Market (FCA support for which will be re-considered after the first year of operations).

The tentative 2014 agenda for FCA includes:

- Developing community consensus for input to the Park Shirlington process, to begin with an information meeting on January 14<sup>th</sup> here in the FCC;
- A 5 K race in conjunction with AES on April 5<sup>th</sup>;
- All Fairlington Day, probably on May 17<sup>th</sup>;
- Repeating the Fairlington Shredding event, possibly twice;
- Additional events on the subject of our grounds and trees; and
- Consideration of the concept of Aging in Place, including linking the younger and older generations in our community.

There are three primary categories of activity that the FCA undertakes to implement our agendas:

- Keeping residents and owners informed;
- Serving as the voice of Fairlington with the County and others; and
- Strengthening Fairlington as a place where we can be pleased and proud to live.

President Land went on to point out that FCA is a volunteer run organization, and that we always need more, including for the *All Fairlington Bulletin (AFB)* during the current transition to a new Editor. He indicated the thanks of the organization to Michelle Wooley and Jacob Gelbaum for their services as Directors over the last two years; to Gretchen Fallon for her many years as editor of the *AFB*; and thanked the Farmers Market working group, including co-chairs Lane Erwin and Melissa Beene, and Doug Penn, Lisa Schwanger, Jeff Kost, Candace McFetridge, Cheryl Goodman, Megan Hurst, and Rob Swennes.

#### *Treasurer Hilz*

Treasurer Hilz described the financial situation of the FCA, which includes a balance of approximately \$44,000. He described the 2013 budget as of November 15<sup>th</sup>, and stressed that our revenue stems from advertisements in the *AFB*, and that there are no dues for owners and residents of Fairlington to be members of FCA—it is automatic.

#### Committee Reports--Nominating Committee

Vice President Duffy, Chair of this Committee, introduced the candidates nominated by the committee: for President, Guy Land; for Vice President, Kent Duffy; for Secretary, Carol Dabbs; for Treasurer, Ed Hilz; for Director, Joe Hartman; for Director, Mark Jones; and for Director, Carrie Street.

#### Election of Officers and Directors for 2014

Vice President Duffy then explained the process to be followed for the election. In addition to the nomination by the committee, nominations from the floor would be solicited and written ballots distributed. These would be counted during the rest of the meeting without holding up the meeting .

Three nominations were received from the floor for the remaining two slots for Director: Bill Russell, Lisa Schwanger, and Jim Hurysz. Lane Erwin and Michelle Wooley agreed to count the ballots.

Special Presentation – Captain Brett Butler, Arlington County Police Department, accompanied by seven others on his team which covers Fairlington, spoke to us about public safety in our community. He had encouraging news about a strong suspect for the recent rash of vandalism in the Mews and the Meadows, after a 42 day hiatus between incidents. He indicated that our local CSIs are following up on the evidence before an arrest can be made.

His presentation was followed by information from the county Emergency Preparations Office, including the alert systems used, the concept of a go bag, the emergency (911) system and non-emergency numbers for the county police (703-558-2222). One important point made was that multiple calls about the same incident are useful, but do require coordination to assure that the address has been correctly recorded.

Questions from the audience were responded to by the police and the emergency preparations personnel present.

#### Adjourn

President Land adjourned the meeting at 8:40 pm, inviting all present to an informal holiday reception.

#### Addendum—Recording Electronic Votes since November 2013 meeting:

1. On December 5, 2013, in an email to the Board, Director Street moved for approval of “the attached order for Fairlington t-shirts from Proforma Innovative Ideas for 108 shirts at a total cost of \$1,211.20 (including shipping).” As of December 14<sup>th</sup>, this motion had passed 7-1-1.
2. On December 10, 2013, in an email to the Board, Secretary Dabbs moved that “FCA Board recognize the outstanding contribution of Christine Chirichella for going well above and beyond her duties as volunteer Webmaster to work with our vendors when our website was hacked in order to identify problems and potential solutions, and to explain them to us in terms that permitted us to make decisions to resolve the situation. This recognition would take the form of a certificate with the above citation and a one-time honorarium of \$100.” As of December 11<sup>th</sup>, this motion had passed 9-0.

Respectfully submitted,

Carol J. Dabbs, FCA Secretary