

**Fairlington Citizens Association  
Executive Board Meeting Minutes**  
Fairlington Community Center  
3308 South Stafford Street  
Arlington, Virginia  
August 14, 2013, as approved

**Resident Forum: Quaker Lane Parking Restrictions**

President Land and Vice President Duffy explained the situation and responded to a few questions from FCA members in attendance.

**Executive Board Business Meeting:**

Board Members Present:

President Guy Land  
Vice President Kent Duffy  
Secretary Carol Dabbs  
Director Joe Hartman  
Director Mark Jones  
Director Carrie Street  
Director Michelle Woolley

Board Members Absent:

Director Jacob Gelbaum  
Treasurer Ed Hilz

Call to Order

The meeting was called to order at 7:45 pm.

Approval of Agenda

The Agenda distributed to us by President Land via email on August 13<sup>th</sup>, was approved by acclamation.

Approval of Minutes

A motion to approve the July 10th minutes, which includes changes from discussion tonight, was approved without objection.

Officer Reports

*President Land*

His August Meeting Memo, sent to us by email on August 4<sup>th</sup>, provides his report of the status of our issues.

*Vice President Duffy*

See phone item below.

*Treasurer Hilz*

None, due to his absence.

*Secretary Dabbs*

Voice Mail box—There have been the usual assortment of messages left, advertisements and requests for information about condo associations, as well as a call for Treasurer Hilz seeking information about helicopter fly-overs, a call from Walter Tejada thanking us for the opportunity to speak about the Columbia Pike street cars and our AFB article about the presentation, and a call from Alexandria City official regarding an ad by a firm that has a suspended license.

*Other:*

None.

### **Unfinished Business**

*Quaker Lane Parking Restrictions*

Vice President Duffy moved that we accept the draft resolution with the edits provided by Secretary Dabbs earlier today, and ask the County to post the non-emergency Arlington County police phone number to use to report violations. The motion was seconded by Secretary Dabbs, and approved 7-0. President Land asked Vice President Duffy to continue to be point person for us on this issue and to move it forward, and to provide the final version of the resolution to Christine Chirichella for our website as soon as possible.

*D&O Insurance Coverage*

Director Wooley has talked with another agent (not Maureen Scholtz who Treasurer Hilz had suggested speak to us), from whom she learned that the gold standard in insurance for nonprofits is Chubb. Director Wooley will continue her investigation, and believes we can probably make a decision via email during the next month or so.

### **New Business – Special Work Session**

*Activities*

Farmers Market

The group working on this issue strongly favors working with Field to Table, and would like to have a written agreement with them. They are working towards 4/14 – 11/14 as initial season, with the market taking place on Sundays. The open air market permit process with the County would need to be taken care of; a first meeting tomorrow, with a second meeting to follow to determine if the group is ready to present a proposal to the County Board. Lane Erwin and Melissa Beane would like to come to the FCA executive meeting next month to brief us on current status. They also want to do a community meeting during the first week of October. They are planning some outreach to FCC's closest neighbors—33<sup>rd</sup> Street and buildings in the 3300 block of Stafford Street.

President Land is impressed with their forward progress, but concerned that they may be getting ahead of where FCA is, e.g. by targeting an Oct FCA vote to endorse their plans. Instead, he's suggested that we schedule a vote in November. This would not delay more than 2 weeks the request for a permit which leads to locking in

vendors. We might also have a chance to do another survey in the interim, avoiding the appearance of running roughshod over any objections raised by the community at the early October community meeting. This is still an FCA activity, which will change as it moves forward. The Executive Board expressed general consensus on the process President Land proposed.

#### Fairlington 5K

Director Hartman recommends that this take place next spring, not in the fall. He has had some difficulty getting folks together for meetings to do planning, and dates in fall are pretty much already programmed. The company that runs such events can pretty much do most of the work for about \$900, which he outlined. This would require a County permit; the dimensions of the event would determine what type of permit is necessary--some require 90 days' notice. Police charges for road closures would be additional. Some of the fees can be waived for a non-profit. Sponsors will be approached once the dates are determined. If we charge \$25 per participant, Director Hartman thinks we can probably be revenue neutral. The primary difficulty so far is getting enough committee members to participate actively to get the work done.

Director Street thinks we would have good luck with finding volunteers for the day of, to hand out water, direct runners, etc. Perhaps we can offer this as a volunteer service opportunity for high school students.

Director Hartman would like to make a full proposal to us once it is better developed. Secretary Dabbs asked if we'd prefer to hold this on the same day as All-Fairlington Day, so as not to exhaust community appetite for community events. This was not seen as a major obstacle by most members present.

Director Wooley has reservations because of the lack of volunteers so far—despite the fact that this was the second most popular event in our survey. Director Street favors making it a community event, rather than pulling in runners from outside the community.

President Land asked that Joe go ahead with planning, with an eye to discussing with us in September and then filing the applications with the County.

#### Recycling Day

Director Jones explained that the idea is to have a shredding and electronics recycling joint event. There is a monthly shred at a County Shirlington location; electronics recycle is available at Best Buy any time, free, and at County facilities on regular schedules. Shredding companies are mobile, and can come for 2 hours to all day, bringing one truck to 6 trucks. There is a two hour minimum fee of \$200-300. The companies suggest starting small for our first event. The cheaper companies are already booked for fall. Director Jones would like to continue to pursue this idea, and to hold the event at the FCC. He's concerned that folks might be uncomfortable if

there's only 2 hour window—maybe we should plan for more. After discussion, the consensus among the Executive Board is that we offer paper shredding, but not electronics recycling. Whether we could charge for the service is uncertain. Perhaps we could get Long and Foster to cover the cost, as they have in past for Fairlington Villages' shredding events. President Land asks that Director Jones continue to explore this event, and present a comprehensive proposal in September.

#### Commemorative Tree Planting

President Land recommends Oct 12<sup>th</sup> for this.

#### Fall Tree/Plant Walk

President Land wants to continue to offer such events, after the great interest shown during our spring walk around South Fairlington led by Bill Sullivan.

#### Architecture Tour

Michael Leventhal, who used to work for Arlington County, would be great to do this, but we're not sure he's still active in the field. He would be very able to discuss how Fairlington fits in the architecture of the area. Director Wooley knows a local architecture person, will explore with him.

#### *Donations policy*

Director Jones moved and Vice President Duffy seconded that we adopt the proposal for donations that Director Jones circulated earlier today. It includes ideas synthesized from the last two to three years. The major provisions would require that donations be small, recommended by a member of the association, and presented to the Executive Board in person or advocated by an Executive Board. The motion passed 7-0.

#### *Phone Service*

Vice President Duffy reported that our new phone service is up and running. The old numbers will be active for about a month more, after which we'll switch over completely.

#### *Fall Speakers/Programs*

September, Jim Moran scheduled.

October, perhaps Joanne Uyeda, principal of Abingdon ES

November, Farmer's Market presentation and slate for our election

#### *Park Shirlington*

President Land has emailed the attorney about this; he's been told that they might still file in August, more likely September. That filing will trigger a host of other actions, including the possibility of November program.

#### *All-Fairlington Bulletin Color Run*

President Land provided the samples run by the AFB printer on our usual paper stock, and also on the Fairlington Villages usual paper stock, for our consideration at a later date. We'd probably want to consider publishing some parts of the AFB in color in January, when we'd have the Santa parade photos to publish.

*Intern*

Not discussed due to lack of time.

*Alexandria Planning Staff*

Not discussed due to lack of time.

*Miscellaneous Policy Resolutions*

Director Jones moved that we accept the Policy on Board Meeting Transparency and Access which he distributed to us earlier today. Vice President Duffy seconded the motion. Director Jones explained that he'd created the policy proposal based on Guy's initial ideas. It is not our intent to operate in secret. It was suggested that we change the descriptions of the minutes and how we make them available to our membership to correspond with our bylaws language. No vote was taken, due to the lateness of the hour.

*SWAG*

Not discussed due to lack of time.

*Bulletin Board*

Not discussed due to lack of time.

*Aging in Place*

Not discussed due to lack of time.

**Adjourn**

President Land adjourned the meeting at 9:00 pm.

Respectfully submitted,

Carol J. Dabbs  
FCA Secretary